

Arizona Depository Library Council

Meeting Minutes

November 7, 2008

Location: Arizona State Library & Archives
1700 W Washington, Suite 200
Phoenix, AZ 85007

Also connect virtually via Live Classroom (<http://webj.wimba.com>).

Attendees (in person):

Pat Esposito
Janet Fisher
Rose Gilbert
Sandy Rizzo
Denise Shroyer
Kerry Skinner
Tory Trotta
Brad Vogus

Institution:

Pima County Public Library
Arizona State Library, Archives & Public Records
Arizona State Library, Archives & Public Records
City of Mesa Library
City of Mesa Library
Arizona State University, Law Library
Arizona State University, Law Library
Arizona State University, Hayden Library

Attendees (virtual):

Atifa Rawan
Sean Evans
Beth Schuck
Mollie Gugler
Camille O'Neill

Institution:

University of Arizona
Northern Arizona University
Northern Arizona University
Yavapai College Library
Arizona Western College

The meeting convened at 9:30am. The minutes from the last meeting, April 18, 2008, were approved with two revisions.

ANNOUNCEMENTS

AzLA Programs — Government Documents programs/meetings that are scheduled include *Strictly Legal: Finding Federal Sources and County Law Libraries*; *G.I. Didn't Know That! The Best of the best government sources from the Gi21 (Government Information in the 21st Century)* *IMLS Project*; *Serving Our Nation's Wounded Veterans: The Role of libraries*; *From Access to Advocacy: Intellectual Freedom Training for 21st Century Librarians*, and the Government Documents Interest Group meeting.

New Depository Librarian — Jan Buckwalter, who is the Arts Librarian at Phoenix Public Library, has taken over responsibility for the Federal Documents collection. Jan is continuing the fifty percent weeding project that was begun by Linda Risseuw. Jan was not able to attend this meeting.

Federal Depository Library Conference Update — Janet Fisher, Tory Trotta and Brad Vogus attended the conference. Janet and Brad participated in the Gi21 panel discussion. They were able to incorporate information supplied by Camille. FDsys is still being worked on. Marketing

is developing tools for promoting depository libraries which include a video that is currently available. GPO is working to help depository libraries migrate to a more electronic environment. The FDLP Desktop will be incorporating social networking. Educational programs are being developed and put out on OPAL for virtual training. General guidelines are being developed for termination of selective status and for regionals that change to selective status.

OLD BUSINESS

Education Committee – Three ideas were discussed and proposed:

- 1) Continue with Gi21 training using Live Classroom—targeting a specific county, tentatively in May 2009
- 2) Pursue in-house training opportunities
- 3) Look for opportunities to train the public.

Pat Esposito volunteered to join Sandy on this committee.

Gi21 Update – The grant portion of the project has come to an end however Gi21 content remains available at <http://www.webjunction.org/gi21>. Arizona is ranked second in the number of people trained and the number of training sessions completed. Sandy Rizzo gave more training sessions than anyone in the five states. There is another grant proposal being worked on for submission at the end of the year. Results should be known sometime next spring.

State Plan – Sandy will send out the SWOT analysis again which was done at our last meeting. This will give everyone another opportunity to review it and give their response to Sandy and Pat. A summary of concepts will then be put together and sent out for further review and comment.

NEW BUSINESS

The number of weeks for the State Library to post the disposal lists on their web pages will be changed to 4 weeks. This issue was brought up and unanimously approved by all participants in the meeting. This new time period should enable all librarians to view the lists, while not requiring the extra 2 weeks we used to require.

DEPOSITORY UPDATES

Arizona State Library & Archives – The new Archives building has been completed. The library has moved to the new building: first copies of State Docs, territorial law collections, second copies of Arizona-related Fed Docs, and other unique Arizona-related materials. The grand opening of the building is January 15, 2009.

The Law and Research Library is clearing out unnecessary multiple copies for discard, while we maintain copies of each title for our federal and state documents collections. Some of these copies have come from federal depository libraries that have dropped out of the program in the past several years, or state documents for which we received multiple copies.

Arizona State University, Hayden Library - A new Library Specialist has been hired. There have been some changes in how the service desk operates. The Government Documents reference desk remains on the third floor however it is not staffed any set hours. A wireless door

bell on the desk can be used by patrons to summon a staff person. This was tested in the summer and seems to be working well. Government Documents staff also works set hours at the library's main reference desk.

Arizona State University, Law Library - A shifting project has moved the collection to movable shelving on the first floor. Elvie Calhoun has been doing retrospective cataloging of the Government Documents collection. Appropriation hearings and moldy Serial Set volumes have been weeded.

Arizona Western College – Library use is up; wireless internet access is now available and has been well received. The library is looking to migrate many of their handouts to LibGuides and so also make them available to their growing online student community. They continue to work to get as many Government Documents with PURLs in their catalog as they can.

City of Mesa – New library assistants have been hired and will be trained. City budget cuts will be occurring. It is not known at this time if it will affect Government Documents. They are utilizing GPO's new promotional materials on their bulletin board. Weeding continues as they move to become more electronic and reclaim some of the space.

Northern Arizona University – Sean has been doing a lot of basic training of reference staff and colleagues. Hank Hassell has been doing cataloging. NAU was one of GPO's test sites for the public access assessment survey (new alternative to the self-study). They are conducting a retro-conversion of their forestry materials collection.

Pima County Public – Some of their more historic documents are now on special shelving. A display area has been dedicated to Government Documents handouts. Reference calls have increased to double the monthly amount.

University of Arizona – Atifa and a student are working with pre-1920 historical publications to try to find them as full-text online from the agency or other institutions. The university is going through a major transformation and it is not known yet which departments will be merged or withdrawn. Atifa is now the program manager of Content Management. Their virtual depository library is going well and everyone seems happy to use the online resources. They are down to receiving about 10 tangible items each week.

Yavapai College – Mollie is adding more online docs with PURLs to their catalog. Mollie will have a one-on-one with their new circulation supervisor on government documents and their collection. The college celebrated their 40th anniversary last month so Mollie has been busy with her duties as college archivist for the past year. Their first digitized collection has been added to the Arizona Memory Project and they are applying to have their Creative Arts magazine collection added as well. In partnership with the college's honor students, Mollie is now editing interviews they conducted with folks who have had a long-term association with the college, some of which are already posted online.

EDUCATIONAL SESSION

The afternoon session focused on using Live Classroom software for training sessions.

UPCOMING MEETINGS

The next Arizona Depository Library Council meeting will be May 8, 2009 at Arizona State Library & Archives 1700 W Washington Suite 200, Phoenix. The meeting will also be available via Live Classroom.

The meeting adjourned at 3:00pm.

Rose Gilbert, Secretary

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